



## **SERVANTS of CHRIST** ***United Methodist Parish***

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**Making Disciples – Transforming the World**

### **Building Committee Discussion March 1, 2009**

The Servants of Christ Building Study Committee met after church on Sunday, March 1, 2009. Members of the committee present included: Jackie Fowler, chair, Karen Reed, Lisa Dunlop, Carroll Latham, Ross Doyle, Joyce Hale, Joel Sipes, George Torres, Celeste Shoemaker, Virginia Jackson, E'mile Landry, Meg McNulty, Paul Randall (observer), and Will Reed, pastor. Guests present included Ed Hale, Julius Trotter, Brenda Doyle and John McNulty. Members not present were Ruth Allen, Jonathan Martinez and Don Treat.

The purpose of the meeting was to discuss the various questions that the architect posed for the committee.

The committee reviewed the various responses provided in advance by some of its members and came to a consensus on every issue. The consensus of the committee is reported below immediately after the question. Additional comments received from committee members prior to the meeting have been listed below the consensus statement(s). In most instances, written comments by building committee members made prior to the meeting are listed in italics and also as "i.", "ii.", "iii."

#### **Park Place Site – Attach marked plan (5 year needs and 10 year needs)**

##### **5 year Needs** – Many spaces will have to be used for multiple purposes

**Parking** is the greatest need – By consensus the committee unanimously agreed that the most critical issue for the church in the future is parking that is close to the entrance to the building and provides sufficient handicapped access to the building near a "front door" and welcome center. We should plan on at least 200 vehicles parked in and around our facility.

**Welcome Center** – The "front door" and entrance into the building should also include a welcome center that can also double as a safe and secure office waiting area. This should be a high priority second only to the parking needs.

**Worship Space** - The sanctuary could be modified and updated to provide for the following:

Traditional – 250

Contemporary – 200

Alternative Service for Youth -100 (at Misión Milby) –We propose to create a flexible community meeting space at MM that could also be utilized for a new youth worship space during the week

##### **Church Education/Programs**

10 Multi-Purpose Classrooms Adult and Youth – up to 15-20 persons each  
(some offices could double as small classrooms)

Nursery,  
Toddler Room,  
Room for 3-5 year olds  
"Splash" Room for children's activities during worship  
3 Mother's Day Out Classrooms including above (could be the same as the above)  
Space for Youth Activities (MM during week, at least 2 rooms at PP on Sunday)

### **Fellowship**

Multi-purpose fellowship space for 75-350 at PP, could be different rooms or the same room  
Bride's room could be a multi-purpose space that is also used as a classroom on Sundays.  
The kitchen, Fellowship Hall and bathrooms at MM need to be upgraded for smaller groups and community activities.

*Storage for groups needs to be planned for*

### **Office**

Safe/Secure Waiting area for Office  
Conference Room  
4 clergy/Program Personnel (2 of 3 are currently at MM with a shared desk at PP)  
3 Secretaries  
Financial Office  
Music Director and Choir rehearsal space, music library  
Volunteer/Receptionist  
Resource Center/Library w/ easily accessed computer for research purposes  
Suggestion was made to establish agreement with HGST to utilize Epworth Library  
IT/Telephone Switch, Servers are at MM  
Receptionist/Safe Secure Waiting Area at MM  
Community Offices at MM or at another Community Outreach Facility for 20+ persons

### **Community Outreach Needs**

"Front Door" on Activities Center for Community Outreach Activities  
2 shared Community Classrooms @ PP  
3 shared Community Classrooms @ MM  
2 Computer Rooms @ MM  
Shalom Health Clinic @ MM – at least four rooms and handicapped unisex bathroom  
Flexible Community Meeting Space @ MM –  
Redevelop Sanctuary side of building to provide for this purpose  
New Entrance and Parking in front at Milby  
Multi-Purpose Space for Crossroads that can also be used for Fellowship etc.  
Includes **shared** kitchen, storage  
Shared Space for Work Teams like CSM, UM Army, UMCOR Relief Teams etc.  
What is most cost effective for storage? This question has not been answered  
Regarding storage on site, it was agreed that some storage will need to be shared and some will need to be dedicated for Crossroads and other purposes

*Our Priority Needs are....*

- i - Create new parking on land outside of office and chapel*
- ii – Renovate spaces inside of existing sanctuary building for better use of space for children, Sunday School classes, etc. Improve lighting*
- iii – Remove existing adult building and children's building*
- iv – Activity Center – Redo when insurance is available*

**10 year Needs**– As many spaces as practicable should be used for multiple purposes

**Parking** – see above

**Welcome Center** –see above

**Worship Space** (PP Sanctuary modified and updated including rear balcony, choir area)

Traditional – 500

Contemporary – 350

Alternative Worship -150 (at Misión Milby?)

Chapel and “Cry Room” - could be created in one of transepts

The current chapel is larger than is needed unless it is adapted for multiple uses

Use of rear balcony planned for future

Updated AV system to accommodate larger worship attendance

Sacristy?

Future Worship Schedule will be concurrent with some classes/groups

These numbers assume that many small groups will meet outside the church building

### **Church Education/Programs**

10 Multi-Purpose Classrooms Adult and Youth – up to 15-20 persons each

(\*some could double as offices)

*(\*I wouldn't recommend this for the 10 year plan – OK for the 5 year)*

Nursery

Toddler Room

3-5 year olds,

“Splash” Room for children’s activities during worship

Other Children’s Rooms

5 Mother’s Day Out Classrooms including above

Dedicated Space for Youth Activities

(MM during week, at least three rooms @ PP on Sunday)

### **Fellowship**

Multi-purpose fellowship space at PP for 75-350, could be two different rooms

Room for 75 could replace parlor

Bride’s room could be a multi-purpose space (should incl. a bathroom facility)

Turn MM Sanctuary into a multi-use facility by removing pews in favor of chairs

Update Kitchen and bathrooms at MM

### **Office**

Safe/Secure Waiting area for Office at PP, incl. separate ‘controlled’ entrance

Conference Room

5 clergy/Program Personnel

5 Secretaries/Assistants

Financial Office

Music Director and rehearsal space with Music Library storage

Music Assistant

Director of Youth Activities

Director of Children’s Activities

Volunteer/Receptionist

Resource Center/Library

Work Room

IT/Telephone Switch, Servers are at MM

Receptionist/Safe Secure Waiting Area at MM

Community Offices at MM or at another Community Outreach Facility for 20+ persons

## Community Outreach Needs

"Front Door" For Community Outreach Activities at Activities Center

5 Community Classrooms @ PP

3 Community Classrooms @ MM

2 Computer Rooms @ MM

Shalom Health Clinic @ MM

Shalom Health @ PP?

Space for a new covenant partner(s), perhaps U.M. Army offices

Flexible Community Meeting Space @ MM

New Entrance and parking at Milby

Multi-Purpose Space for Crossroads that can also be used for Fellowship etc.

Includes **shared** kitchen, storage

Space for Work Teams like CSM, UM Army, UMCOR Relief Teams etc.

## Program matters related to offices

1. List the number of office in use right now.
  - a. Where are the offices located
    - i. PP
      1. Pastor
      2. Associate Pastors share and "outpost" office/desk
      3. Publications Assistant
      4. Administrative Assistant
      5. Volunteer Receptionist in Library
      6. Music Director Office
      7. Building Assistant Office (JDS supervising building projects etc.)
    - ii. MM
      1. Associate Pastor 1
      2. Associate Pastor 2
      3. Managing Director, TFA
      4. Receptionist
      5. Technology For All, 4 other persons
      6. Houston HOPE, 10 persons
      7. Shalom Health Ministry, 8 persons
2. What is the future projection for office needs?
  - a. List the office by name and tell me what it should be close to on a new plan diagram.

At both PP and MM Community Outreach offices should be together and near community outreach programs

Pastors and church staff should be together and/or close to programs they work with
3. What **other** spaces are needed at PP and MM? See above
  - a. Reception? Yes.
  - b. Waiting? Yes
  - c. Counseling? (Yes. Perhaps best in multi-use space)
  - d. Workroom? Yes (for copying machines, counting money, assembling documents, mailings, etc)
  - e. Storage? Good question, this church has a storage problem and problem saving too much stuff...(Serious storage problem across the board, e.g. office supplies, tables, chairs, Janitorial supplies, maintenance equipment)

- f. IT / server room?
- g. Other? See

## Program matters related to education

1. Mark on the plan the location of the current classrooms by age group and with attendance in each
  - a. Adult
    - i. World Wide Class, avg age is 70-80 with average attendance of 18 (currently meeting in the Adult Building)
    - ii. New Beginnings, older women avg. age of 70-80+ with average attendance of 6 (meets in Parlor side room)
    - iii. Fidelis, older women avg. age of 75+ with average attendance of 12 (meets in the larger section of the Parlor)
    - iv. Aldersgate, men average avg. age of about 60 with average attendance of 4 (meets in the office next to the pastor's office)
    - v. Upper Room, couples in their 60s-80s with average attendance of 11 (meets in the bride's room)
    - vi. Together, men and women in their 70s-80s with an average attendance of 8 (meets in the office that the Associate Pastors use as their "outpost" office at PP campus)
    - vii. Vietnamese – 4 (meets in library)
    - viii. Mary Landry 9:30 new class- 5 (meets in Pastor's office)
    - ix. New class at 11 a.m., persons in their 30s-50's with an average attendance of 7, (meets in the pastor's office)
    - x. Asbury UMC adult class – 15 (was meeting in the chapel but will be moving back to their own building)
  - b. Youth
    - i. No classes on Sunday at the present time at either PP or MM
    - ii. Youth meetings at MM for 30-40 youth on Wednesday plus 75-80 youth each afternoon
  - c. Children
    - i. Baby nursery is currently being re-opened
    - ii. Toddler area is currently being re-opened
    - iii. "Splash" Children's Activities during 11 a.m. worship service serve 25-35 children of multiple ages. This needs to be split into at least two groups.
2. How many classes will be needed when you reach 700 in one service?
  - a. What size should the classrooms be? Give a range if possible. We need help from our architect on answering this question
    - i. *Seating for 20; 15 more ideal; 12 is best. The larger the class, the less people want to (or have the opportunity to) participate. It's easier to let someone else do it if there are many people.*
  - b. List the needed classrooms by age. All classrooms should be multi-purpose.
    - i. Nursery
    - ii. Toddler/Pre-K
    - iii. Children, ages 6 – 11 (2 in five years, 3 in ten years)
    - iv. 6<sup>th</sup> Grade (ten year)
    - v. Junior High (1 in five years, 2 in ten years)
    - vi. Senior High (1 in five years, 2 in ten years)
    - vii. Ten Adult classrooms

3. What is the emotion if any on moving the parlor? A parlor is needed and it could be moved if handled well. It would need to be an updated and comfortable place for fellowship. It needs more light, AV capabilities and a small kitchenette that is more adequate than the current kitchenette.
  - i. *The people from Park Place might have some emotion attached to the Parlor. I do not care if it is moved.*
  - ii. *Perhaps that space could be better used. I would be open to the idea of relocating the Parlor.*
  - iii. *There have been many positive comments by people coming from EP and also from those who were with us from GV about the beauty of the parlor and the fact that it was a wonderful, comfortable space for small groups. It is used for receptions after funerals, weddings, etc. I think the space is "right sized" for the size of the church congregation we wish to be. Moving the parlor would be an emotion issue for PP people.*
  - iv. *There is some emotion, but I think we can manage it if we have a good plan.*
4. Do we need a library? Keep the one we have? Expand the one we have? Servants of Christ needs a library that could be combined with a resource center. It is not necessary that it be in the same place that it is now. However it does not need to be an extensive library. We should depend more on digital tools in a more modern environment.
  - i. *What about providing a "Library/Resource Center that could also be a place for AV equipment for education? (including a computer available generally for research purposes)*
  - ii. *What about talking to HGST about the possibility of accessing their library?*
  - iii. *Bobbie Latham keeps the Library. I hate the idea of getting rid of all the books of theological teaching. It needs to be available on Sunday*
  - iv. *We need a library but it needs to be more accessible on Sunday. The children's portion of the library should be moved to the Children's classroom area and could be contained in movable, closeable cabinets that can be opened as needed. WE also might want to designate a room where the reference books could be kept that would have table and chairs for study. This could be part of the main adult library, but we should think about how we would use it. The adult library should be in the new entry portion of the building so it is accessible during the week.*
5. In addition to classrooms are there any other needs for the education program?
  - a. See above list
6. Will you want to continue with a Mother's Day Out program? Yes. Continue and expand.
  - a. How many kids? – Now – 30, Future -75. Perhaps 25 for Day Care.
  - b. How many rooms? Now -2, Future -5. 3 Rooms.
  - c. How many days/week? Now- 2, Future, - 3. 5 Days
    - i. *Yes. We also might want to look at the possibility of a "Day Care" Program that is reasonably priced. With the economy what it is, it might be a good service for the church which would allow Mother's to work without having to pay out all their salary in day care expense.*
7. What space needs do we anticipate for babies and toddlers during worship and other large church events?
  - a. Cry Room adjacent to worship space, could double as chapel in North transept
  - b. 10 babies.
  - c. 10 toddlers
  - d. 10 pre-K
    - i. *Conservatively we need space for 25 children ages 4 and under with about 12 cribs available for church services and events.*

## Program matters related to worship

1. Do we need a chapel?
  - a. Yes, but not as large
    - i. *(perhaps a Prayer Room would suffice)*
    - ii. *Yes. Very appropriate for any unplanned events, such as another congregation meeting in there. Also provides an alternative meeting place, as we are using it now. Seating and lighting are good.*
    - iii. *Yes. We need it for small services, funerals, weddings and a meeting space. The current chapel should be preserved.*
    - iv. *Could we use one of the transepts as a chapel/cry room and as overflow seating for the sanctuary. We could create a glass wall similar to the back of the sanctuary. We could use moveable seating so it could double as a meeting room.*
2. Do we need a bride's room or should we a classroom? We do not need a bride's room as an exclusive space. Perhaps a room could designated for that purpose when needed, which is very infrequent.
  - i. *Multi-use. I have never needed a bride's room.*
  - ii. *The Bride's Room presently serves as a classroom and also as a women's dressing room for choir members. This arrangement seems to be working fine and does not need to be changed. It also is a comfortable place for mid-week meetings and it is used for that now. No change is required. If so, the priority should be low. The current Bride's Room has a restroom facility right next to it in the hall to the choir room and also a water fountain (to be replaced week after next). Best suggestion;' Change the name. Call it Class room N5 or something and don't change the layout. Women choir members need a place to change separate from the men.*
  - iii. *Multi-use room that could be used as a bride's room infrequently (w/ bathroom)*
3. What is the value of the balcony seating? Should we plan to keep it in use? The only balcony seating that may be needed in the future is the rear balcony. The site lines in the transept balconies are not good and therefore the committee does not believe they are needed for the future.
  - i. *The need for a balcony is very far down the road. Most of our current congregation could not use the balcony.*
  - ii. *Yes – rear only.*
  - iii. *As we grow, the only balcony that WSR thinks might be useful to refurb would be the rear balcony because it has good sight lines.*
  - iv. *Not for worship , could be used for something else*
  - v. *The two side balconies do not have good sight lines and could be repurposed*
4. Where will the choir be located in the future? A redesign of the chancel could help worship the worship experience for both the contemporary service and the traditional service, but it not as critical as parking. Some enhancements to the chancel could be made easily.
  - i. *Current placement of the choir is not best for projecting voices. Too dependent on electronics to get voice into the audience. I like the choir straight behind the pulpit, facing the congregation (like at Epworth-Parker).*
  - ii. *Probably should be facing the congregation. This won't be an easy, inexpensive task as it will require extensive remodeling to accomplish. Cost benefit needs to be determined.*
  - iii. *We may want to explore modifying the chancel to accommodate the choir behind the altar and accommodate a praise team band. Priorities related to the sanctuary will have to be determined using several factors*

- b. Do we need to modify the chancel (stage) to accommodate a praise team band? Yes.....See above.
  - i. *Not if we have to hire a band. They do fine on the floor where they are now located*
  - ii. *No. The band should be on the floor with the worship team. A praise service should be intimate and having the band and signers, etc so far away does not lead to an intimate setting.*
- 5. Do we have any audio-visual matters to contend with? Yes, we need another screen in the sanctuary and the choir needs a screen and the pastors may need a screen in the future. Many of the proposed new rooms including a redesign of the activity center will need to be prepared for AV installation (screens, projectors, sound etc.)
  - i. *Choir can still not hear everyone who speaks into the microphone. Sunday, when Will was chatting with Valerie, choir could only Will's side of the conversation. Sound from bell choir is not strong enough. Choir cannot see anything projected on the screen. When words to songs only projected on the screen, sometimes the choir does not have words to the song.*
  - ii. *Yes. Choir needs to be able to see a screen or have all the service slides available to them as "hard copy". We might want to add a second screen on the right side.*
  - iii. *If we grow we will need to add additional screens and additional sound capacity. We just spent about \$40,000 upgrading the sound system.*
  - iv. *A second screen could be added on the right of the chancel and we will also need to eventually add monitors for the choir and monitors for the rear balcony and chapel/cry room.*
  - v. *Upgrades and improvements to the sound system can build on the installation that we recently completed.*
- 6. Is the current narthex (lobby) too big? Too small? Just right? The consensus of the committee is that it is about right in size, but that it could be enhanced significantly with the addition of a welcome center
  - i. *It is adequate for fellowship of our current congregation.*
  - ii. *Just right.*
  - iii. *The narthex is about the right size, if we can create a welcome center (gathering area) that flows into and out of the narthex*
  - iv. *The welcome center could have a place for coffee/refreshments, information about the church. Screens to highlight what is going on in worship, Announcement Screens etc.*
- 7. If you had to guess what it the split of 1000 regular attendance? Traditional? Contemporary? Other? 400/400 with 200 in other services other than on Sunday
  - i. *New members would probably be younger.*
  - ii. *St. Luke's says that they are getting many young members and they are all going to the traditional service.*
- b. Can we all use the same sanctuary? Yes. Should we all use the same sanctuary? Yes.
  - i. *Chapel needs to remain on a separate air conditioning system so that it can accommodate small groups. We should become accustomed to meeting in the chapel for a certain number of people and in the sanctuary if over a certain number of people.*
  - ii. *Yes. We are talking about multi-use for all our building spaces so it follows that the Traditional and Contemporary services should be held in the same space.*

## **Program matters related to fellowship**

1. What is the preferred size for a fellowship hall (church use)? 300-350 for a large meal with spaces for smaller meetings/meals
  - i. *Large enough to seat everyone plus projected guests.*
  - ii. *300-350 for a large meal*
  - iii. *Plus spaces for smaller meetings/meals*
  - iv. *An area that could seat up to 300 for a dinner and could be subdivided for uses by smaller groups.*
2. Do we need an indoor space to play volleyball? Basketball? Yes, it needs to be available for these activities, but would not be the primary purpose
  - i. *No. Not needed, but nice*
  - ii. *Yes, this would be helpful, but not as an exclusive space*
  - iii. *We need to learn to share space and functions*
  - iv. *No. We could have an outdoor space for volleyball and basketball.*
3. Is the current kitchen the right size? Too small? Too big? The current kitchen is the right size, but it needs to be updated by a kitchen designer for shared use
  - i. *The current kitchen work area seems about right*
  - ii. *The current kitchen storage seems too small*
  - iii. *Kitchen storage shared with Crossroads and with CSM has been difficult at best*
  - iv. *It's OK, but not great. The workflow is not good, storage space is not adequate especially when it is shared with several groups – Crossroads, CSM, Church activities. The whole area needs to be redesigned. If we keep the Activities Center, we could do some redesign and take in the current restrooms at the entrance and make that part of the kitchen and put restrooms in another area, such as the WIC area which already had plumbing.*
4. Do we need showers in the fellowship hall area? Yes with nice locker rooms...
  - i. *Yes. If we are going to continue Crossroads and house mission teams.*
  - ii. *The showers are essential for Crossroads and for work groups that may choose to utilize our facility, e.g. CSM, U.M. Army, UMCOR Teams.*
  - iii. *Yes. For CSM and Crossroads.*

**Program needs related to Crossroads (assumes that the program is kept on Tuesdays and Thursdays)**

1. How many people do we want to have room for seated at one time? 200
2. Besides the kitchen and the eating hall, what other spaces are needed to make this program a success?
  - a. Shared Showers and bathrooms, incl. handicapped facilities
  - b. Dedicated Laundry and clothes sorting/issue area
  - c. Some dedicated storage, but much more organized
  - d. Dedicated space for freezers and refrigerators to be used only by Crossroads staff. Not in the main kitchen area church needs space in kitchen also
  - e. Some smaller shared spaces for case management, health care services, legal services by outside providers only on the two Crossroads days
  - f. Office for Crossroads ED

**Program related to CSM (assumes that the program is kept on site) –** Do we want to plan for space for CSM and/or other work group teams like UM ARMY, UMCOR Relief Teams etc.? This is a question for continued discussion among the building committee. We also need to consider ability to house other mission teams and perhaps emergency shelter. CSM would need priority scheduling if CSM remains on site. The space the CSM needs is described below.

1. How many spaces are needed?

- a. Define the spaces as to use. (ie: office, classroom, storage, etc.)
  - i. Shared Sleeping Space – 40 women, 30 men plus overflow
  - ii. Shared Showers
  - iii. Access to shared room for worship
  - iv. Dedicated Office
  - v. Sleeping Rooms for summer staff
  - vi. Shared Lounge area w/ refrigerator
- b. How many should be sleeping at one time? We assume two (four – two large; two small) dorm type rooms, for men and for women? See above At least one of each.
- c. Do we need showers related to this program? Yes – can be shared w/ Crossroads Yes.
2. Do you want this activity in the midst of the church campus or isolated? Could be isolated
  - a. If isolated, how isolated?
    - i. *Could be in building adjacent to parking lot*
    - ii. *Should be more closely allied with mission/outreach vision of the church*

### **Other ministries**

1. What are the needs of the Vietnamese ministry? This can currently be accommodated in the parlor and the library
2. How big will this program become? We do not anticipate this growing quickly or large. With multi-purpose space we can schedule space for this group.
3. If not the Vietnamese, space could be shared with other programs, e.g. Maranatha, Asbury

### **Any other programs that we need to plan for?**

1. List by name and describe? None at this time other than those already listed

### **General Philosophic questions.**

1. Would you vote to tear down the present adult education building? **YES** Explain your answer. It is prime parking area. If the building is not to be updated to modern standards, tearing it down should be one of the first things we do. We don't need to continue to insure a building not in use. Reclamation of building materials may need to be considered.
  - i. *Yes. It would cost more to fix it up to Code than it will to tear it down and move those programs to new areas.*
  - ii. *Yes, the building is old and outdated and will require all new infrastructure, water, sewer, AC, electrical plus an elevator. The rehab of this building is probably not cost effective.*
  - iii. *Yes, if we can provide for the anticipated community outreach needs and offices on site.*
  - iv. *Yes, the cost to repair/upgrade being excessive; more cost effective perhaps to demolish*
2. Would you vote to tear down the present children's building? **YES** Explain your answer. See reasons given for Adult Bldg – same thoughts apply.
  - i. *Yes. See question #1.*
  - ii. *Yes. The space should be used for parking.*
  - iii. *Definitely, It is in horrible condition.*
  - iv. *Absence would provide much needed parking space*
3. Would you vote to tear down the current Activities building? Explain your answer. The consensus of the committee is that we should try to save, upgrade and add onto the current Activities Building if it is structurally sound

- i. *If we could build a better one.*
- ii. *Yes. Start from scratch with a new and improved building that will last longer than the 15 years projected for the current building.*
- iii. *Based on an engineering study of the foundation and the general condition of the building and our insurance reimbursement for damage to the building, we could make an informed decision as to the cost/benefit of a new building. I have no objection to tearing it down. It just has to be the right thing from an economic standpoint – a priority issue.*
- iv. *Yes, if we determine it is cost effective to do so. It has been the most used of all our buildings at the PP location on days other than Sunday.*
- v. *Assuming it can be replaced with a purpose-designed facility suitable for our purposes and subject to negotiation with such covenant partners as Shalom, U.M. Army, Crossroads and CSM.*

### **Other questions/ comments?**

#### **What would the ideal entry(s) into our facility need to include?**

Welcome/Gathering area  
 Bright; well lit  
 Easy to see and locate  
 Coffee/refreshment bar  
 Tables for sitting and visiting  
 Music and AV capabilities to announce activities and follow worship.

*Church offices, an area where we can screen people that are trying to enter the building (a set of double doors, so the staff can see who is trying to enter the building during the week.) We need to protect our staff. Also, we need a welcome center where people can get direction on Sunday morning. Also, the nursery should be close to this area and the area should be staffed anytime the building is open for meetings, services, funerals, wedding, etc. Adult Library should be located in this area. The Entry should be an area that makes people want to come back.*

**How do you feel about the Plaza idea between the Sanctuary Building and the Activity Center?** The committee likes this idea and the security it could help create as a quiet courtyard.

#### *Great idea!!*

*Would provide good access and from current Sanctuary Bldg to the Activities Center and a nice plaza area.*

*OK – we have to look at the easement problems since there are water and sewer lines in that easement. I think this is a lower priority item.*

**What activities, building functions and/or programs at Misión Milby should we plan to include or move to the PP location?** This is a question that the building committee did not talk about.

*Youth programming at both places  
 Shalom clinic at PP?  
 Some Admin offices could be moved from Milby to PP, e.g. Houston Hope  
 SEaM Office at PP?  
 U.M. Army  
 GED and ESL classes at PP and MM?*

**What are our opinions about the building and the additional land across Kingsley?** There was a general consensus from the committee that we should learn more about the building because it will help SC secure and control additional parking. The building could possibly be utilized for outreach activities.

*It will help with parking and outreach*

*The building may turn out to be just another “old” building requiring extensive rehab/update.*

*Purchasing that site would give us better control of the parking lot and general area surrounding the building. As it is it is a pretty ‘scary’ place to park.*

*We should at least contact the current owner and look at the building with our architect and engineer and see if the building is viable part of our campus. If not, we might want to pursue a sale of the parking lot to the current owner. The building might make a good area for CSM, or Crossroads, or be used as a space for our teen programs, after school programs, daycare, etc.*

**What spaces does the church need for existing and/or other covenant partner relationships?** We want to keep Shalom, Crossroads, TFA, HH, ESL and GED etc. We want to increase our services to youth at MM, incl. U.M. Army.

*We have to carefully consider the value and cost of exclusive space for CSM.*

**How much parking do we need to grow the church?** At least 200 spaces are needed now.

*350 spaces would provide space for about 700 persons on site at one time. However, we only have the land to provide 144 spaces. There are up to 50 spaces in the lot on Kingsley and 35 spaces on the street. That totals 229, which would be enough space for about 460 persons on site at one time.*

*144 – New lots around existing church*

*50 – Kingsley lot including buying the building*

*35 – Street Parking*

*50 – Other spaces near building*

*279 – Total = 558 potential persons on site at one time.*

*Plus 50 more spaces if you are creative =  $329 \times 2 = 658$  on site at one time.*